

# QUOTE SHEET

**Description of purchase and/or project:**

Purchase 2 John Deere riding lawn mowers to update STS fleet. One existing riding lawn mower and a skidsteer snowblower attachment will be traded in. STS Donations (Equipment) will be used for purchase.

**QUOTE**

\$300.00 to \$50,000 at least 2 written quotes attached to form quotes necessary for equipment related items only e.g.: not to include normal office supplies or normal recurring operating purchases

#	NAME OF VENDOR	ADDRESS OF VENDOR	AMOUNT OF QUOTE	MISCELLANEOUS INFORMATION
1	Midwest Machinery Co.	Wadena, MN	11,752.00	After trade allowance
2	RDO Equipment Co.	Hawley, MN	12,614.96	After trade allowance
3				
4				
5				
6				
7				
8				

Recommended quote number:  
 Quote Awarded to number:  
 Payment to be made from  
 Account number:

1  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Reason(s) for award:

We have reviewed the quotes, attest the awarded quote does meet the specification requirements and award the quote for the reasons stated above.

Date: 1/23/2019

\_\_\_\_\_  
 Department Manager

\_\_\_\_\_  
 County Coordinator

\_\_\_\_\_  
 Date of Board Approval of Quote